

# Proposed Constitutional Changes

**Submitted by Pat Leonard**

**December 30, 2015**

## **Article 6: Meetings**

### **Meetings of the General Membership**

1. Each voting Member shall be entitled to one (1) vote at any Meeting of the General Membership. A Member must be present to vote. Proxy votes are not permitted.
2. A minimum of fourteen (14) days notice of the purpose time and location of any Meeting of the General Membership will be provided. Notification to Members must be posted on The Club website, in one local newspaper and at The Club's Head office.
3. The President shall preside at all Meetings of the General Membership. In the event of the President's absence, the next senior member of the Board of Directors shall assume this responsibility.
4. The Board of Directors (minimum of 3 present) plus 12 Voting Members in good standing shall constitute a quorum.
5. Voting at all Meetings of the General Membership shall be by a show of hands unless a poll is requested, except during the Election of the Board of Directors. Decisions shall be reached by simple majority unless otherwise specified in the By-Laws of The Club or Corporate Law.
6. SWRSA delegates will count the ballots and advise the outcome. If SWRSA delegates are unavailable the Club Manager will count the ballots and advise the outcome. The membership may appoint an observer who is not part of the Board of Directors or Operating Committee and will not be running for any of the available positions.
7. Meetings shall be conducted according to the most recent published edition of Robert's Rules of Order insofar as they may apply.

**Submitted by Blair Donnelly**

**December 31, 2015**

### **Nominations & Elections**

1. Directors shall be elected for a two (2) year term of office. The Operating Committee shall be elected yearly.
2. Elections shall occur in even numbered years for the President, Director of Financial Operations, Director of Outdoor House League Operations and Director at Large.
3. Elections shall occur in odd numbered years for the Vice President, Director of Indoor House League, Director of Travel Teams and Director of Communication & Special Events.

4. In the event that there are no suitable candidates for these positions, or a vacancy exists as a result of a resignation or removal, the Board of Directors may appoint a member to serve in a position until the next Annual General Meeting.
5. Positions for which nominations will be accepted shall be advertised in one local newspaper, on The Club website and in The Club newsletter no later than one (1) month prior to the Annual General Meeting.
6. ~~There shall be a separate election, by ballot, for each available position.~~
7. Only those persons who have met the criteria for nomination will be considered for a position as a Member of the Board of Directors or Operating Committee.
8. No candidate may assume a position by acclamation. In the event of a single candidate, a yes / no vote will be tallied. In the event the single candidate is defeated, that position shall remain open in accordance with the Constitution.

### **Criteria for Nomination**

1. A person over the age of eighteen (18) who wishes to serve The Club as a Member of the Board of Directors must be nominated by a Member of The Club.
2. To be eligible to be elected to the position of President, a candidate must have served The Club in one of the other seven (7) positions on the Board of Directors for a minimum of two consecutive years.
3. To be eligible to be a member of the Board of Directors, other than the President, the candidate must have been a member of OMSC for a minimum of two years.
4. Within 30 days of being elected or appointed, all said Members must pass the Volunteer Screening Policy and a Police Records Check to be eligible to maintain the elected position or appointment to serve on the Board of Directors or Operating Committee.
5. A person whose membership has been terminated or suspended by The Club may not stand for election or be appointed to serve on the Board of Directors until such time as the conditions of the termination or suspensions have expired.
6. Positions requiring minimum terms are exempt if they were nominated and are the incumbent.

## ***Article 6: Meetings***

### **Meetings of the General Membership**

1. Each voting Member shall be entitled to one (1) vote at any Meeting of the General Membership. A Member must be present to vote. Proxy votes are not permitted.
2. A minimum of fourteen (14) days notice of the purpose time and location of any Meeting of the General Membership will be provided. Notification to Members must be posted on The Club website, in one local newspaper and at The Club's Head office.
3. The President shall preside at all Meetings of the General Membership. In the event of the President's absence, the next senior member of the Board of Directors shall assume this responsibility.
4. The Board of Directors (minimum of 3 present) plus 12 Voting Members in good standing shall constitute a quorum.

5. Voting at all Meetings of the General Membership shall be by a show of hands unless a poll is requested, except during the Election of the Board of Directors. Decisions shall be reached by simple majority unless otherwise specified in the By-Laws of The Club or Corporate Law.
6. Meetings shall be conducted according to the most recent published edition of Robert's Rules of Order insofar as they may apply.

### **Annual General Meeting of the Membership**

1. The Annual General Meeting (AGM) of The Club and a review of the Audited Club's financial statement shall occur by January 24th following the fiscal year end.
2. Order of Business:
  - a) Roll Call
  - b) Period of Remembrance
  - c) Minutes of the Previous Annual General Meeting
  - d) President's Address
  - e) Director of Financial Operations' Report
  - f) Auditor's Report
  - g) Appointment of Auditors
  - h) Director's Reports
  - i) Other Reports – Head Coach, Referee-in-Chief
  - j) Unfinished Business
  - k) New Business
  - l) Amendments to the Constitution & By-Laws
  - m) Election of the Board of Directors & Operating Committee
  - n) Adjournment

### **Election Procedures:**

1. Prior to the election, the Chair of the Meeting will appoint a returning officer to act as the "Election Chair", to oversee and run the election(s). The Election Chair must not be a member of the Board of Directors nor be running for a position on the Board of Directors. A South West Regional Soccer Association (SWRSA) Representative may be appointed in this position should they be in attendance
2. Will ask all retiring Board of Directors to leave the head table
3. The Election Chair will then appoint two (2) Tellers/Scrutineer's to assist in the election. Should representatives of SWRSA be in attendance they will be appointed as Scruitineer(s) as they are to be considered an impartial party to OMSC. Should only one (1) representative of SWRSA be in attendance they are to be appointed the Election Chair and two (2) other Scrutineers must then be selected. Should no SWRSA representatives be in attendance, the Tellers/Scrutineers shall be selected from those present at the AGM. Scrutineers must not be members of the Board of Directors or Operating Committee nor be running for a position on the Board of Directors.
4. The election Chair will then put forth a call for nominations one position at a time starting with the Board of Directors.
5. If more than one person is nominated for a Board of Directors Position, there shall be a secret ballot conducted as follows:
  - a. Each position shall be identified and voted on separately.
  - b. Prior to the actual vote for a specific position, the Election Chair will ask each nominee to address the members for no more than 3 minutes.

- c. After a reasonable time, the Election Chair will direct the delegates to place the voting slips in the voting boxes provided.
  - d. The Scrutineers will collect the voting boxes and count the votes.
  - e. The Election Chair will return and provide all members present at the AGM with the following information:
    - i. Number of Eligible Ballots (to be confirmed with registered/eligible voters in attendance)
    - ii. Number of Eligible Votes cast
    - iii. Number of Spoiled Votes cast
    - iv. Number of votes necessary to be elected
    - v. Number of votes cast for each candidate
  - f. After the Election Chair has declared the outcome of a ballot, he or she may allow two (2) minutes for any candidate/member to call for a recount.
  - g. If a candidate receives the votes necessary for election and no request for a recount is made, the Election Chair will declare that candidate elected.
  - h. Should a recount be requested, an open count of the vote, in front of all members present at the AGM, will be conducted by the Scrutineers and verified by the Election Chair.
  - i. At the conclusion of the election process for each position, including any recounts the Election Chair will ask for a motion to destroy the ballots.
6. Successful Candidates will take their positions at the completion of the election process and the President/most senior member of the Board shall resume presiding of the Meeting.

**Submitted by Chris Broom**

**January 1, 2016**

- 1. Under Article 5: Management Structure

**Propose removal of the following:**

The Operating Committee shall assist in the daily operations of The Club. The Operating Committee should be comprised of the following positions.

**Operating Committee**

- 1. Sponsorship Coordinator
- 2. Equipment Coordinator
- 3. Field Scheduling Coordinator
- 4. House League Convenors
- 5. Head Coach
- 6. Volunteer Recruitment Coordinator

**Under "Duties of the Directors, add the following:**

The Board of Directors shall be responsible for the appointment and renewal of all positions, including volunteer and paid positions within the Club's Operation, except for those positions elected by the Membership of The Club. *The selection process and the appointments shall be based on procedures outlined in The Club's published rules.* The Board of Directors will be responsible to determine the non-voting Operating Committee Positions required to assist in the daily operations of The Club for the upcoming year. These positions will be elected at the AGM.

2. Under Article 5: Management Structure

**Propose removal of the following:**

Job descriptions of all Board of Directors and Operating Committee (pgs 6-8)

*Rationale-* these do not belong in constitutions/bylaws but could instead be posted separately as documents on the website, thereby making OMSC constitution less cumbersome

3. Under Article 5: Management Structure- subheading- Nominations and Elections

Propose moving #5

**Positions for which nominations will be accepted (Executive & Operating Committee) shall be advertised in one local newspaper, on The Club website and in The Club newsletter no later than one (1) month prior to the Annual General Meeting -** move it to:

**Article 6: Meetings- subheading- Meetings of the General Membership** in the second spot

*Rationale-* it belongs in that article as it pertains solely to the 'AGM'

4. Under Article 9: Rules and Regulations, propose adding clarification on page 12 by striking the word 'paid' and replacing with 'contract' in the following phrase:

All **contract** positions within The Club shall be reviewed annually by the Board of Directors with regards to role, hours, work and compensation.

5. Under Article 5: Management Structure- subheading- Board of Directors

**Propose changing the following**

*The Board of Directors shall be comprised of the following voting positions, in order of seniority:*

**to:**

*The Board of Directors shall be comprised of the following voting positions, in order of seniority, **with each of these positions accounting for two (2) votes during each deliberation at meetings:***

Under the same amendment, adding in that:

***All Operating Committee members shall be afforded one (1) vote during deliberations at meetings***

*Rationale-* this would result in greater input and involvement at Board meetings from Operating Committee members, while still affording the Board enhanced powers