

## How you can help

- Help keep our facilities clean. Put garbage into receptacles.
- Remember to respect property, materials and equipment when using services or participating in programs at our facilities, parks and trails.
- Report such items as graffiti, broken glass or burnt out lights in any Town facility or park.
- Report vandalism such as a park bench in need of repair or playground equipment that has been tampered with.
- Report activities such as verbal assaults, threats/agression, physical harm, alcohol consumption, theft and harassment.

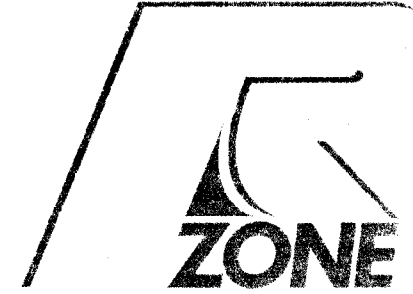
For more information  
visit [www.orangeville.ca](http://www.orangeville.ca)



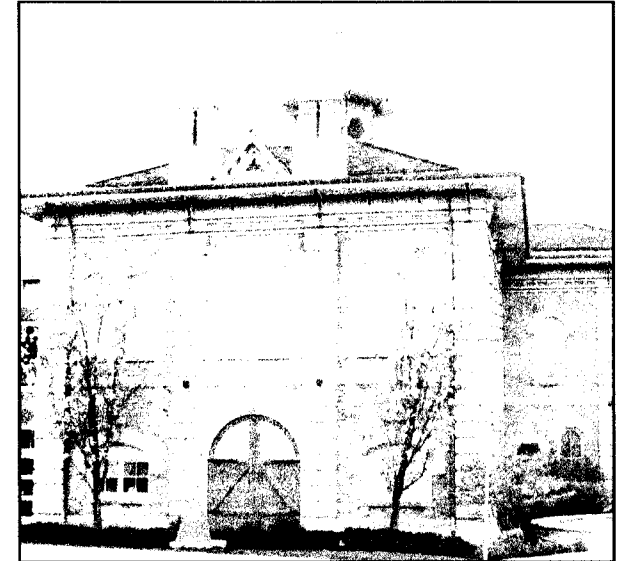
*Responsibility and Accountability*

Town of Orangeville  
[www.orangeville.ca](http://www.orangeville.ca)

The Rzone has been adapted with  
permission from the Town of Oakville.



*Responsibility and Accountability*



Town of Orangeville

  
**Orangeville**  
*Historic Charm Dynamic Future*

# Rzone - Respect and Responsibility

## What is the Rzone?

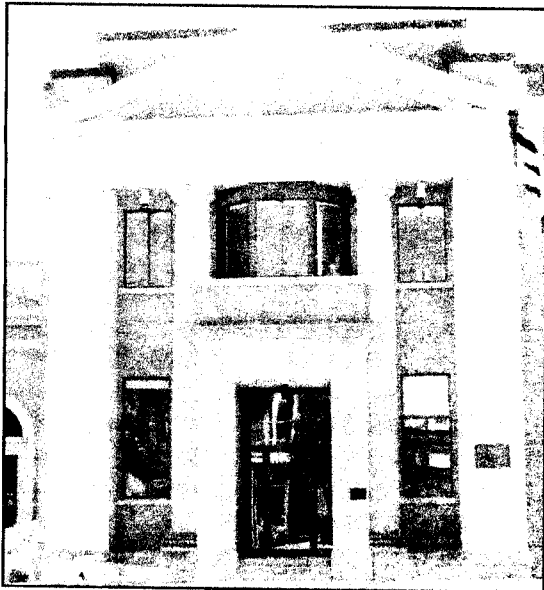
The Rzone is an operating procedure that identifies a code of conduct which applies to all Town of Orangeville buildings, facilities, programs, parks and trails. The Rzone procedure enforces a set of expectations around violence, vandalism and inappropriate behaviour for participants and the general public.

## What does the Rzone mean?

The "R" in the Rzone logo stands for *Respect and Responsibility*. Respect for Yourself; Respect for Others; and Responsibility for your Actions. The logo will serve as a reminder to staff and the public that the operating procedure is in effect and applies to everyone: participants, visitors, residents, employees, etc.

## Goal

The goal of the Rzone operating procedure is to promote a positive, safe and supportive environment in all Town of Orangeville buildings, facilities, programs, parks and trails.



**Q** Does the Rzone only apply to sports organizations?

**A** No. The Rzone operating procedure applies to all community organizations and individuals using Town of Orangeville buildings, facilities, programs, parks and trails.

**Q** What type of incidents should or can be reported?

**A** All forms of violence, vandalism or inappropriate behaviour are unacceptable on Town properties, in facilities or programs. Incidents involving the following should be reported. For a complete description, please refer to the procedural document on the Town's website at [www.orangeville.ca](http://www.orangeville.ca).

- Verbal assault
- Physical assault/harm
- Use of alcohol/drugs
- Harassment
- Threats/aggression
- Vandalism
- Theft

**Q** If a situation occurs, how quickly should it be reported?

**A** For best and timely resolutions, incidents should be reported within 24 hours.

**Q** How and to whom should an incident be reported?

**A** If you are involved in or witness a situation at a Town "indoor" facility, you can report it to a staff member. He/she, with your assistance, will complete the report. If the situation occurs at an "outdoor" facility where staff is not available and involves a community organization, that organization should be informed directly and an incident report should be completed on-line at [www.orangeville.ca](http://www.orangeville.ca).

**Q** If I report an incident, will it be kept confidential?

**A** Yes, in accordance with the Town's privacy information policy.



**Q** What happens once a report has been made?

**A** Whether reported in person, through an organization or on-line, the report will be logged by Town staff and will either be dealt with directly by the Town or forwarded on to the appropriate group/organization for follow up.

**Q** Will the Town follow up on every incident?

**A** The intent of the Rzone procedure is that each organization takes responsibility for situations created by; or that affect their participants in co-operation with the Town. In some cases, it will be the community group or organization.

**Q** What are some of the consequences that may occur?

**A** Each report will be reviewed on an individual basis. The nature and degree of discipline will be determined by the severity of the situation.

## Questions?

If you have additional questions, you can review the Rzone operating procedure document online at [www.orangeville.ca](http://www.orangeville.ca).